

# SCHOLARSHIP & FINANCIAL AID APPLICATION



Please use block letters in filling-up this form

Applicants accepted on Probation are disqualified from receiving financial aid

## APPLICATION PROCEDURE:

1. This form should be downloaded and printed in a short bond paper.
2. The applicant or his/her parents should accomplish this form carefully and completely. (Write NA if the question is Not Applicable.)
3. Only applications with complete requirements will be processed.
4. Documents filed in support of this application become the property of Enderun Colleges and will not be returned to the applicant.

## CHECKLIST OF REQUIREMENTS:

- Scholarship and Financial Aid Application Form
- Clear photocopy of the Final Report Card from the last completed school year
- 500 words or more Essay on "Why you are applying for a scholarship. Explain how receiving a scholarship will help you achieve your goals."
- Clear photocopy of Parents' Latest Income Tax Return (ITR 2316) or Certificate of Tax Withheld (Bring original documents for verification).  
In the absence of ITR, submit a notarized Certificate of Non-Filing of Income
- Tax issued by the BIR's Revenue District Office
- 2 Recommendation Letters from your Guidance Counselor/Principal/Professor
- Photocopy of Financial Statement of your Family Business (If Business Owner)
- Photographs of your family's residence (showing the full view of the whole house and family business if applicable). Attach the photos in the space provided.
- 1 pc. 2x2 ID photo.

Please send this application form to:

**Enderun Colleges**  
1100 Campus Avenue  
McKinley Hill, Fort Bonifacio  
Taguig City 1634 Philippines

Telephone (632) 856 5000  
Facsimile (632) 856 4656

admissions@enderuncolleges.com  
<http://www.enderuncolleges.com>

## APPLICANT'S INFORMATION

Application Status:  Incoming Freshman  Senior High School  Continuing Students  Transferee

SURNAME | FIRST NAME | M.I.

SCHOOL YEAR | COURSE | NATIONALITY | CIVIL STATUS

DATE OF BIRTH | GENDER | HEIGHT(FT) | WEIGHT(LBS) | AGE

EMAIL ADDRESS | CONTACT NUMBER(S)

### MAILING ADDRESS

HOUSE/ BLDG. OR APARTMENT NO. | STREET ADDRESS | SUBDIVISION/VILLAGE | BARANGAY

REGION CITY | POSTAL CODE

LAST SCHOOL ATTENDED

WERE YOU A RECIPIENT OF ANY SCHOLARSHIP/ FINANCIAL AID GRANT LAST YEAR?  YES  NO

WHAT PERCENTAGE OF SCHOLARSHIP DID YOU RECEIVE? WHAT INCLUSIONS WERE PROVIDED TO YOU?

IF NO, HOW DID YOUR FAMILY SETTLE PAYMENT FOR YOUR TUITION AND FEES LAST SCHOOL YEAR?

**FAMILY BACKGROUND**

**STATUS OF PARENTS:**

- MARRIED AND LIVING TOGETHER  
  UNMARRIED AND LIVING TOGETHER  
  SINGLE PARENT  
  WIDOWER/ER  
 SEPARATED/DIVORCED/UNION ANNULLED  
  LIVING WITH GUARDIAN/S

**DATA OF PARENTS**

**FATHER/ GUARDIAN 1**

**MOTHER/ GUARDIAN 2**

NAME		
AGE		
CONTACT NO.		
EMAIL ADDRESS		
CITIZENSHIP		
EDUCATIONAL ATTAINMENT		
OCCUPATION/ POSITION		
COMPANY		
(IF SELF-EMPLOYED) NATURE/ WORK OF BUSINESS		
REASON/S FOR BEING UNEMPLOYED		

**BROTHERS AND SISTERS (PLEASE ATTACH ADDITIONAL SHEET IF NECESSARY)**

**TOTAL NUMBER OF SIBLINGS:**      **NUMBER OF WORKING SIBLING/S:**      **NUMBER OF STUDYING SIBLING/S:**

RELATION	SIBLING 1	SIBLING 2	SIBLING 3
NAME			
AGE			
CIVIL STATUS			
CONTACT NO.			
OCCUPATION/ YEAR/ GRADE LEVEL			
COMPANY/ SCHOOL			
ANNUAL TUITION FEE			
ANNUAL INCOME			
SCHOLARSHIP GRANTED			
AMOUNT OF SCHOLARSHIP			

**FINANCIAL STATUS**

**GROSS ANNUAL INCOME PLEASE ATTACHED CURRENT ITR (INCOME TAX RETURN)**

COMBINED ANNUAL INCOME  
(FATHER, MOTHER)

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COMBINED ANNUAL INCOME  
(SISTER, BROTHER)

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RETIREMENT BENEFITS/SEPARATION PAY

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PROFIT/RENTALS ON LANDS OR OTHER PROPERTIES

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CREDIT CARD BANK PROVIDER/S (CARD LIMIT)

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HOUSEHOLD POSSESSION	QTY.	MODEL/YEAR	DATE ACQUIRED
AIRCONDITONER(S)			
CELLULAR PHONE(S)			
LAPTOP(S)/TABLET(S)/			
NOTEBOOK(S)/DESKTOP(S)			
TV SET(S)			
REFRIGERATOR(S)/ FREEZER(S)			
WASHING MACHINE(S)			

**VEHICLES OWNED/ REGULARLY USED BY THE FAMILY**

MAKE/YEAR/MODEL	DATE PURCHASED	AMOUNT PURCHASED	BALANCE TO BE PAID	COMPANY/FAMILY OWNED

**PERSONAL OR COMMERCIAL PROPERTIES AND LAND**

LOCATION	OWNED/ RENTED/ MORTGAGE	DATE PURCHASED	COMMERCIAL OR PERSONAL	LAND OWNED (YES OR NO)

DO YOU HAVE OTHER RELATIVES WHO FINANCE YOUR EDUCATION?     YES     NO  
 IF YES, WHAT IS THEIR NAME AND RELATION TO YOU?

ON AVERAGE, HOW MUCH MONEY DO THEY CONTRIBUTE MONTHLY ON YOU?

**REFERENCES**

NAME	RELATIONSHIP TO THE APPLICANT	CONTACT NUMBER

ATTACH A CLEAR PHOTO OF YOUR BUSINESS

ATTACH A CLEAR PHOTO OF YOUR HOUSE

**DECLARATION BY THE PARENTS/GUARDIAN**

We hereby certify that all information supplied in this application is accurate and complete. Any misrepresentation of information will render this form invalid, and will immediately disqualify my application for financial aid or will revoke any form of financial aid already granted. We authorize Enderun Colleges to verify all information supplied herein.

We also allow Enderun Colleges Office of Admission and Scholarships to use the data for legitimate purposes specifically for the eligibility for scholarship and financial aid. All processing of information will be done by authorized personnel in accordance with the Data Privacy Policy of the University.

FATHER'S/GUARDIAN'S SIGNATURE \_\_\_\_\_      APPLICANT'S SIGNATURE \_\_\_\_\_  
 MOTHER'S/GUARDIAN'S SIGNATURE \_\_\_\_\_      DATE \_\_\_\_\_

DO NOT WRITE BELOW THIS LINE.  
 TO BE FILLED UP BY THE ENDERUN COLLEGES SCHOLARSHIP COMMITTEE

SCHOLARSHIP & FINANCIAL AID COVERAGE	DATE SIGNED	APPROVED BY:
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